

Embassy Document Services, LLC

*Visa and passport
services*

To: The Passport Office
British Embassy
19 Observatory Circle, NW
Washington, DC 20008

Passport Authorization Letter
****BRITISH PASSPORTS****

To Whom It May Concern:

I, _____
(Insert Parent Name - Last, First Middle)

AUTHORIZE EMBASSY DOCUMENT SERVICES LLC TO SUBMIT THE PASSPORT APPLICATION OF MY CHILD TO THE EMBASSY OF THE UNITED KINGDOM AND TO ACCEPT DELIVERY OF THE PASSPORT ON MY BEHALF. I ALSO AUTHORIZE THE EMBASSY OF THE UNITED KINGDOM TO DISCUSS ANY PROBLEMS WHICH MAY ARISE WITH MY PASSPORT APPLICATION WITH A REPRESENTATIVE OF EMBASSY DOCUMENT SERVICES.

Date: _____
(Month/Day/Year)

Date of birth: _____
(Month/ Day/ Year)

Place of birth: _____
(City, State, Country if not U.S)

My Contact Phone Number: _____

I am requesting that my application for passport be expedited as I will also be required to apply for visa(s) for the following country(s):

A copy of my itinerary or airline tickets is enclosed as confirmation of urgent departure.

Sincerely yours,

Signature of Parent